

Town of Odessa

MINUTES FROM THE REGULAR TOWN COUNCIL MEETING TUESDAY, SEPTEMBER 4, 2007 - 7:00 PM OLD ACADEMY BUILDING

Those present at 7:00 PM:

Mayor Kathy Harvey
Council Member John Freeman
Council Member Jeff Glueck
Council Member Karlyn Grant
Council Member Betts Jackson

Treasurer James Grant
Secretary Jessica Norton

3 community members

- I. Call to Order and Pledge of Allegiance- The meeting was called to order at 7:00 PM.
- II. Roll Call
- III. Delaware State Police Report- Mayor Harvey reported that police have been “community policing,” stopping kids who are out at night. Some of them are over eighteen years of age. Harvey continues to receive complaints of kids out past the curfew. Hopefully the situation will improve now that school is back in session. Police and Town officials will continue to enforce the curfew. Council members voiced concerns about the children’s well-being as well as safety of other residents.
- IV. Approval of Minutes- Regular Meeting 8/6/07

**MOTION BY KARLYN GRANT, SECONDED BY JEFF GLUECK:
THAT THE MINUTES FROM THE REGULAR MEETING OF
MAYOR AND COUNCIL ON AUGUST 6, 2007 BE ACCEPTED.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY
- V. Correspondence
 - A. Historic Odessa Foundation- requesting Historic Review for an antique shop in the Non-Profit Estate District
 - B. Cliff Hearn- regarding draft PUD ordinance
- VI. Treasurer’s Report- Treasurer Jim Grant read the Balance Sheet and Profit & Loss Budget Performance, attached hereto as attachments D and E respectively. Mayor Harvey reminds residents that taxes are due by September 30.

**MOTION BY BETTS JACKSON, SECONDED BY JOHN FREEMAN:
TO ACCEPT THE TREASURER'S REPORT.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- VII. Commission Reports
- A. Planning- looking at final draft amendments for Zoning Ordinance
 - B. Historic- looking at design guidelines and application for historic appropriateness
 - C. Trees- signed and returned contracts for grant money
- VIII. Old Business
- A. Diemler Street Transfer Legal Costs- still awaiting response from Cliff Bakhsh to submit to Cliff Hearn
 - B. Trees Commission Appointment- none at this time
 - C. Speed Bumps- awaiting response from Dick Cathcart
 - D. Reverse 911 Notification System Proposal- The Town of Middletown presented the Town of Odessa with the opportunity to buy in to its reverse 911 system, which can be utilized to notify residents of an emergency situation. The Town would have a pass code and access to the system. The system is compatible with similar systems operated by State Police and New Castle County.
- IX. New Business
- A. Historic Commission Resignation and Appointment- Mayor Harvey recommends not making an appointment at this as the Planning Commission is considering amendments to the Zoning Ordinance which could affect the makeup of the Historic Commission.
 - B. Halloween in the Park- Secretary Jessica Norton reported that plans are well underway for the event which will be held on Sunday, October 28 3-5 PM. She requested donations of candy and treats suitable for children infant to 12 years old. Volunteers should contact her at the Town Office.
 - C. Amend Budget for Reverse 911- \$1140 per town per year from realty transfer tax.

**MOTION BY BETTS JACKSON, SECONDED BY KARLYN
GRANT: THAT AMEND THE BUDGET TO ADD THE REVERSE
911 SYSTEM IN THE AMOUNT OF \$1140 PER YEAR.**

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- D. Appoint Building Inspector / Zoning Administrator Mike Savage- The Town has a contract with MDIA which handles the inspections and zoning. The Town appoints a Building Inspector, but the contract is with the company. MDIA has assigned Mike Savage, who has done the inspections in the past when Sam Trice has been on vacation.

MOTION BY KARLYN GRANT, SECONDED BY JOHN FREEMAN: THAT TO APPOINT MDIA AS OUR INSPECTION AGENCY WITH MIKE SAVAGE AS OUR ZONING ADMINISTRATOR.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

- E. Southern NCC Master Plan- NCC, towns, school districts, and state agencies which collaborate on the master plan will meet on a monthly basis to pool information for the purpose of planning, forecasting growth and channeling environmental, transportation, education, and other funds.
- X. Next Meeting's Date and Time: October 1, 2007, 7:00 PM
- XI. Adjournment

Residents of Main Street asked about new roads and development. Mayor Harvey replied that new Comprehensive Plan made provisions to annex in the land west of Odessa, but only as a planned unit development. The Town people get to vote on annexation. The Planning Commission is working on the amendments to the Zoning Ordinance to allow a PUD. An annexation agreement would bind any developer to abide by specific design guidelines. The Planning Commission is working on guidelines that would allow for a commercial district but not a strip mall, require sidewalks and open space, and specify other requirements for development.

MOTION BY KARLYN GRANT, SECONDED BY JOHN FREEMAN: THAT THE MEETING BE ADJOURNED.

MOTION CARRIED. VOTE: 5 AYE, 0 NAY

The meeting adjourned at 8:18 PM.

Minutes Approved:

10/1/07

Jessica Barton